

**Fixed Deposit Form** 

#### FOR NON INDIVIDUALS

(For Trusts, HUF, Proprietary concerns, Firms, Association, Societies & Clubs)

AAA/Stable by CRISIL Highest Degree of Safety

AAA/Stable by ICRA Highest Degree of Safety

#### Special Deposit Scheme Rates for Public and other than Public Deposits

Effective June 1, 2024					
	Cumulative		Non-Cumulative		
Tenure (In Months)	Cumulative Plan	**Indicative Yield (Cumulative option)	Monthly Income Plan	Quarterly Income Plan	Yearly Income Plan
39	7.80%	8.51%	7.55%	7.60%	7.80%
45	7.80%	8.68%	7.55%	7.60%	7.80%

0.25% additional interest for senior citizen and ICICI Group employees for public deposits

\*\* In case of cumulative deposit, interest is compounded before deduction of Tax

#### Base Scheme Rates for Public and other than Public Deposits

Effective June 1, 2024					
Cumulative		Non-Cumulative			
Tenure (In Months)	Cumulative Plan	**Indicative Yield (Cumulative option)	Monthly Income Plan	Quarterly Income Plan	Yearly Income Plan
>=12 to <24	7.25%	7.25%	7.00%	7.05%	7.25%
>=24 to <36	7.65%	7.94%	7.40%	7.45%	7.65%
>=36 to <48	7.75%	8.37%	7.50%	7.55%	7.75%
>=48 to <60	7.75%	8.70%	7.50%	7.55%	7.75%
>=60 to <72	7.65%	8.91%	7.40%	7.45%	7.65%
>=72 to <84	7.55%	9.13%	7.30%	7.35%	7.55%
>=84 to <108	7.55%	9.49%	7.30%	7.35%	7.55%
>=108 to <120	7.55%	10.28%	7.30%	7.35%	7.55%

0.25% additional interest for senior citizen and ICICI Group employees for public deposits

\*\*The yield mentioned is calculated using the first month of each tenure grid & in case of cumulative deposit, interest is compounded before deduction of tax.

For deposits >= ₹20.0 million, rates would be offered by Treasury on a case to case basis.

Loan Against Deposit may be availed from Company after 3 months from the date of deposit, which would be given at the discretion of ICICI Home Finance. This loan may be given for up to 75% of the deposit amount, subject to the other terms and conditions as may be specified by the Company from time to time. Interest on such loans will be 2% above the deposit rate. This facility is not available for deposits from minors and Non-Resident Indians (NRIs).

#### **KYC Compliance**

Know Your Customer (KYC) Directions, 2016 Reserve Bank of India are applicable to Housing finance Companies.

Payment Instruction: Cheque/Demand Draft should be drawn in favour of "ICICI Home Fin-FD A/c" and marked "Account Pavee only".

The application form number & name of the applicant should be mentioned on the reverse side of the Cheque/Demand Draft.

For more details, please contact 18602674455 (between 9.30 am. to 6.30 pm Monday to Saturday) or visit www.icicihfc.com

"INTEREST RATES ARE SUBJECT TO CHANGE AT THE SOLE DISCRETION OF ICICI HOME FINANCE COMPANY LTD. AND AS PRESCRIBED UNDER THE APPLICABLE LAWS AND THE BATE APPLICABLE WILL BE THE RATE PREVALENT ON THE DATE OF DEPOSIT"

"Trust Deposit placed with ICICI Home Finance Company qualifies under the category of Specified Investment as defined under section 11(5)(ix) of the Income Tax Act, 1961"

#### **ICICI Home Finance Company Limited**

Read, Office: ICICI Bank Towers, Bandra-Kurla Complex, Mumbai 400 051.

Corporate Office: ICICI HFC Tower, Andheri -Kurla Road, JB Nagar, Andheri East, Mumbai – 400059.

CIN: U65922MH1999PLC120106, Website: www.icicihfc.com

Tel: (+91) 22 26531414 / Fax: (+91) 22 26531671

\*\*In case of cumulative deposit, interest is compounded before deduction of Tax

For deposits >= ₹ 20.0 mn , rate would be offered by Treasury on a case to case basis

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ICICI Home Finance Company Limited

#### ACKNOWLEDGEMENT SLIP

Date of deposit with the ICICI Centre :	, text to 17 EEB GEINETT GEI	Application Serial No.:	
Received from the Trust/Entity		(Name of Trust/Entity) Fixed Deposit of	application with
a) Cheque / DD No.	Dated	for ₹	
Drawn on Bank		Branch	
b) FDR No.	Dated Dated	for ₹	
c) Total Fixed Deposit Amount (in figures)	(Valid subject to Realization of Cheque	/ Demand Draft) for ₹	
Rupees			
for a period of Months @ % per annum	In the following Income Plan:   Monthly Income Plan   Quarter	ly Income Plan 🗌 Annual Income Plan 🗌 Cumulative	e (Annualised Yield on maturity)

Stamp

		HFC Employee ID :
Customer ID No.:		Appl. No. Br. Code.
AP	PLICATION FORM FOR DEPOSIT	(NON INDIVIDUALS)
· · · · · · · · · · · · · · · · · · ·	·	ceipt. The Company will in no way be responsible for such or other wrong tenders.
1. DETAILS OF THE TRUST/ENTITY (IN B	LOCK LETTERS)	
Name :		
Address :		
City :	Pin	Code:
State :	Col	intry:
Mobile No. 1 :	Mo	pile No. 2
Tel :	ST	) Code
E-mail :		
Income-Tax Permanent Account Number (PAN)	in in a sala filma co as	greement/Incorporation /Partnership Deed  D  M  M  Y  Y  Peed / Formation AOP
Entity: Industry	Business Location :	
Source of Income of Entity:		
Any other Address Proof (Subject to satis	The state of the s	lease Specify
Names of the Partners / Trustees / Beneficiaries	Telephone No.	ID Address Signature roof Attached Proof Attached
Trustees / Beneficiaries  lace:	oof of address as per the list provided overlead	Date: D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.
Trustees / Beneficiaries	oof of address as per the list provided overlead	Date: D D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.
Trustees / Beneficiaries  lace:	oof of address as per the list provided overlead	Date: D D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.
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Trustees / Beneficiaries  lace:  indly attach documents for proof of identity and pro  2. ADDRESS OF THE TRUST/ENTITY (IN BLC  Street  Pin Tel. Res.:	oof of address as per the list provided overleaf	Date: D D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.
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Trustees / Beneficiaries  lace:	oof of address as per the list provided overlead  OCK LETTERS) (for all future communicat  City  Off:  E-mail:  3. STATUS  HUF Partnership Firm Proprietar	Date: D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.  On)  Concern Trust Others (Please specify)
Trustees / Beneficiaries  Place:  Cindly attach documents for proof of identity and processor of the trust/entity (IN BLC)  Street  Pin Tel. Res.:  Sate  Mobile:  Association of Persons (AOP) Societies	oof of address as per the list provided overlead  OCK LETTERS) (for all future communicat  City  Off:  E-mail:  3. STATUS  HUF Partnership Firm Proprietar	Date: D M M Y Y Y Y in respect of partners / trustees / settlers / beneficiaries with this form.  On)  Concern Trust Others (Please specify)

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4. PAYME	NT DETAILS
Amount of Deposit ₹ (in words)	
Bank details	Branch
Delivery mode: Courier Self Pickup* (ICICI HFC Branch ICICI Bank Branch  I/we hereby agree and undertake that, in consideration of issuance of Fixed Deposit Receipt which I may be irretrievably lost, I/we hereby keep the Entity indemnified from and against all such losses, or	has not been collected by me/we in person and separate instructions have been given for delivery, which
5. DEPOS	SIT SCHEME
Deposit term months @% per annum Interest payment frequency for non cumulative plans: Monthly Quarterl  Maturity Instructions  Renew only Principal amount Renew Principal and Interest amount (for	(Tick whichever applicable)
6 CA	TEGORY
Shareholder	Promoter Public
7. DETAILS OF BANK ACCOUNT* (of Trust / Entity)	8. TAX STATUS
(Please refer to the clause on Repayment of deposits and Interest Payments)  Savings Current  Account No.  Bank  Branch  11 Digit IFSC Code  (As appearing on MICR cheque issued by your bank)  All payments will be made primarily through electronic mode. (please refer ECS clause)  *mandatory	Tax to be exempted:  If yes, proof submitted  Form 15G  Certificate U/S 197  Exempted U/S 194A  Folio No. of any other ICICI Home Finance FD(s):
9. Mode of operation: (to be replicated as per resolution passed by the Deposit	tor and the constitutional document(s) of the Denositor)
DECLARATIONS BY THE ENTITY  We have read and understood and hereby agree to the terms and conditions as applicable to my account set forth. We understand that the terms and conditions are subject to changes/ revision from time to time at the sole discretion of ICICI Home Finance / or as required under applicable laws /regulations.  I/We agree, undertake and authorise ICICI Home Finance Company, its Group companies to exchange, share and part with all information relating to my/ our investment/financial details and financial history information to ICICI Bank Ltd./ ICICI Group Companies/ Financial Institutions/ Credit Bureaus/ Agencies/ Statutory Bodies as may be required and shall not hold ICICI Home Finance Company Ltd., ICICI Bank Ltd. and ICICI Group companies liable for use of this information.  We further declare that, we are authorised to make this deposit in the above-mentioned scheme and that the amount to be kept in the deposit has been acquired through legitimate sources and does not involve directly or indirectly any proceeds of a scheduled offence under the Prevention of Money Laundering Act, 2002 and /or is not designed for the purpose of contravening or evading any of the provisions of the Prevention of Money Laundering Act, 2002 and /or any rules, regulations, notifications, guidelines or directions made there under and as amended from time to time. We shall provide any further information and fully co-operate in any investigation as and when required by the Company in accordance with the applicable Law.  We shall inform the Company regarding any change in employment and to provide any further information / documents that ICICI Home Finance / Group Companies may require from time to time. We agree to indemnify ICICI Home Finance against any fraud or any loss or damage suffered by ICICI Home Finance / Group Companies due to our providing of any incorrect communication address and / or failure on my / our part to communicate the change /alteration in my /our communication address or any details supp	legitimate sources and does not include directly / indirectly any proceeds of schedule or offence and / or is not designed for the purpose of contravention or evasion under any law.  8. We have no objection to ICICI Home Finance, its Group Companies, Brokers / Representatives to provide me / us information on various products, offers and services provided by ICICI Home Finance / its group companies through any mode (including telephone calls / SMS / emails) and authorise ICICI Home Finance, its Group Companies Brokers / Representatives for the above purpose: YES NO.    9. We declare that we are competent and fully authorised to issue such declarations confirmations, agreements and undertakings and submit this Application Form for the purposes of this deposit, and to execute all other documents required by ICICI Home Finance or such purpose.  10. This Application Form has been duly and validly executed by us or on our behalf and wher accepted/acted upon by ICICI Home Finance would constitute legal and valid obligations that are binding on and enforceable against us in accordance with the Terms hereof. We confirm that the initials on this application form are made by us and the validity of such initials shall not be disputed by us.  11. I/We hereby declare and affirm that I/We have not made any payments/deposits in cash 12. I/We have gone through the financial and other statements/particulars/representation furnished/made by ICICI Home Finance and after careful consideration I/We am/are making the deposit with the ICICI Home Finance and after careful consideration I/We am/are making the deposit with the ICICI Home Finance at my/our own risk and volition.  On Maturity of the deposit, I/We hereby give my/our explicit consent to ICICI HFC to Renew principal and interest my/our designated Bank Account mentioned herein
We further declare that the deposit made under the deposit application is through	SIGNATURE OF DEPOSITOR/S
For office use only  Branch:	Date of Receipt:

# LIST OF DOCUMENTS TO BE SUBMITTED BY LEGAL ENTITIES FOR KNOW YOUR CUSTOMER (KYC) COMPLIANCE

SR. NO.	CATEGORY	LIST OF DOCUMENTS TO BE SUBMITTED FOR KYC COMPLIANCE
1	Partnership Firms	1. Registration Certificate; and 2. Partnership deed; and 3. Permanent Account Number (PAN); and 4. Latest bank account statement in the name of Partnership Firm. 5. Resolution granting authority to partner(s) or employee(s) of the firm to enter into transactions/agreements on its behalf and their names and specimen signature(s); and 6. KYC compliance of the partners, beneficial owners more than 10% of profits or capital or profits of the firm, employees and persons as per the resolution along with recent photograph. 7. Certified copy of address proof 8. Names of all the partners & the address of the registered office and the principal place of its business if it is different
2	Trusts & Institutions	1. Certificate of Registration; 2. Trust Deed; and 3. Permanent Account Number (PAN) or Form 60 of Trust; and 4. Latest bank account statement in the name of the Trust; and 5. Resolution by the Trustees or Managing Committee in favour of the office bearers of the Trust/Institution to transact on its behalf, their names and specimen signature(s); and 6. KYC compliance of the trustees, settlers, beneficiaries, beneficial owners greater than or equal to 10% of control over the trust through a chain of control or ownership, authorised signatories as per the resolution along with recent photograph 7. The names of beneficiaries, Trustees, Settlers and authors of the Trust & the addresses of the Registered office
3	Hindu Undivided Family	1. Deed of declaration of HUF & List of co partners and their specimen signatures along with photographs and PAN; and 2. Permanent Account Number (PAN) of HUF; and 3. Latest bank account statement in the name of HUF; and 4. KYC compliance of the Karta of HUF including PAN and recent photogarh
4	Society	1. Registration Certificate; and 2. Society Rules and Bye-Laws certified by the Chairman/Secretary; and 3. Permanent Account Number (PAN) or Form 60 of Society; and 4. Latest bank account statement in the name of Society; and 5. List of Managing Committee members; and 6. Resolution in favour of persons authorised to act as authorised signatories; and 7. KYC compliance of beneficial owners more than 15% of profit or capital or profits of the society, authorised signatories along with recent photographs.
5	Unincorporated Association or Body of Individuals or other Juridical person	1. Permanent Account Number (PAN) or Form 60 of Unincorporated Association or body of individuals or other Juridical Person; and 2. Latest bank account statement in the name of AOP/BOI/Juridical person; and 3. Resolution granting authority to the managing body to transact business on its behalf, their names and specimen signature(s); and 4. KYC compliance of the beneficiaries, beneficial owners greater than 15% of property or capital or profits of the association and those holding authority to carry out transaction along with recent photograph
6	Proprietary Concern	1. KYC compliance of the proprietor along with recent photograph; and In addition to the above, any two of the following documents in the name of Proprietary Concern:  a) Registration Certificate; or  b) Certificate/License issued by Municipal Authorities under Shops and Establishment Act; or  c) Sales and Income Tax returns; or  d) CST/VAT/GST certificate or  e) Certificate/registration document issued by Sales Tax/Service Tax/Professional Tax authorities; or  f) IEC (Importer Exporter Code) issued by the office of DGFT or Licence/certificate of practice issued by any professional body incorporated under a statute; or  g) Complete Income Tax Return in the name of the sole proprietor where the firm's income is reflected, duly authenticated/acknowledged by the Income Tax authorities; or  h) Utility bills such as electricity, water, landline telephone bills.  l) Registration certificate including Udyam Registration Certifiate (URC) issued by the Government

### Terms & Conditions - ICICI Home Finance Fixed Deposit Scheme

The Company shall, at its discretion, accept Fixed Deposits, under the ICICI Home Finance Fixed Deposit Scheme (the 'Scheme') subject to the below mentioned terms and conditions. These deposits solicited by the Company are not insured.

#### 1) MODE OF ACCEPTANCE:

#### a. RTGS/NEFT/FT:

Particulars	Remittance from any Bank Account
Beneficiary Name	ICICI Home Finance Co. Ltd - FD Collection Account
Account No.	000405070754
IFSC	ICIC0000004
Bank & Branch	ICICI Bank, Nariman Point

Effective Deposit Date: Date of realization of Cheque/DD/Credit of Funds in the Company's account

- b. Cheque/Demand Draft (DD): Cheque/DD should be drawn in favor of 'ICICI Home Fin FD A/c' and marked 'Account Payee only'. The name of the applicant ('Applicant') should be mentioned on the reverse of the Cheque/DD. Single and separate Cheque/DD should accompany each application
- c. Payment Gateway: In case applying for Online Fixed Deposit through our website (www.icicih-fc.com), the payment will be required to be done through net banking. A payment gateway for the same is available on the website.
- d. Alternatively, payment can also be through (i) NEFT/RTGS/Fund Transfer, (ii) Debit Card, (iii) Unified Payments Interface (BHIM-UPI), (iv) Unified Payments Interface Quick Response Code (UPI QR Code) (BHIM-UPI QR Code)

#### 2) SUBMISSION OF APPLICATION FORMS:

Duly completed Fixed Deposit application form, KYC form, documents as per policy of the Company and Cheque/DD, if any, need to be delivered to the local/nearest branch/corporate office of the Company.

#### 3) INTEREST PAYMENTS

Interest will be payable on the deposit from the effective deposit date, subject to realization of Cheque/DD/Credit of Funds in the Company's account. Interest on deposits placed under Monthly Income Plan, Quarterly Income Plan and Annual Income Plan shall be paid on fixed dates as given below:

Scheme	Interest Payment Date
Monthly Income Plan(MIP)	Last day of each month
Non-Cumulative – Quarterly Option	June 30, September 30, December 31 and March 31
Annual Income Plan	March 31

Under the Cumulative Income Plan, interest will be compounded annually and accrued every year on March 31 after deducting tax, wherever applicable. The accumulated interest will be paid on maturity amount & shall not exceed the total maturity amount as calculated on a year on year basis of compounding.

Please note that all payments for part periods shall be made on pro-rata basis. If a deposit is made within a period of 20 days prior to a standard interest payment date, the interest for the part period will be paid on the next standard interest payment date.

Payment of interest will be made to applicants/depositors primarily through ECS/NEFT/RTGS where ECS/NEFT/RTGS facility is available. Where ECS/NEFT/RTGS facility is not available, payments will be in the form of Cheque/DD/any other mode as the Company may deem fit and would be in favor of the Sole/First applicant/ depositor marked "A/c Payee only". Direct Credit option may be used if the first/sole holder has an account with ICICI Bank Limited.

In case the first applicant/depositor is a minor, all payments will be in the name of minor along with the natural/legal guardian. In all cases where interest has to be paid to any person other than the Sole/First Applicant/Depositor (refer Terms & Conditions applicable on joint deposits and succession on application form), all post-dated unencashed interest instruments(s) in the name of the Sole/First Applicant/Depositor, if any, would have to be surrendered to the Company

#### 4) RENEWAL/REPAYMENT OF DEPOSIT:

- a. For renewal or repayment of deposit, the discharged deposit receipt must be surrendered to ICICI Home Finance Co. Ltd. In case of renewal, the deposit may be renewed on maturity on such terms and conditions of the scheme as applicable on the maturity date of the old deposit.
- b. The deposit can be renewed either by selecting auto renewal of principal/renew principal & interest by giving an explicit consent in this regard at the time of application.

  c. The depositor can instruct to pay principal & interest, in entirety, to his/her designated bank account
- by giving an explicit consent in this regard at the time of application.
  d. In the case of renewal of deposit in joint names, application form should be signed as per the mode of operation as mentioned in the application form.
- e. Deposits will automatically expire on maturity unless specified otherwise and the maturity proceed will be remitted to the designated bank account. No interest will accrue thereafter on such deposits
- unless the deposits are renewed as per terms noted under Renewal of Deposit. f. The Company will send intimation letters with regard to the details of the maturity of the deposit at a request letter at least 7 working days prior to the maturity date or any other mode as approved by the Company.
- g. All redemption payments will be in the form of ECS/NEFT/RTGS/Cheque/DD/ any other mode as the  $\frac{1}{2}$ Company may deem fit and would be in favor of the Sole/First depositor marked "A/c Payee only case the first applicant/depositor is a minor, all payments will be in the name of minor along with the
- natural/legal guardian.
  h. h. "In case of Non-Profit Organization/ Public Charitable or Religious Trust/ Charitable or Religious Society/ Company registered under Section 8 of the Company's Act, 2013" If an existing customer for FD fall under the above mentioned category, then they are required to comply with RBI Master Direction - Know Your Customer (KYC) Regulations. The Company will provide renewal intimation letters at least 15 days prior to maturity where-in for such customers DARPAN Registration number will be sought. If any customer fails to do so, their FD shall be treated as matured on maturity in case of auto-renewal cases and it will not be auto-renewed since this is a regulatory requirement.

#### 5) PREMATURE WITHDRAWAL OF THE DEPOSIT:

As per the Housing Finance Company (Reserve Bank) Directions, 2021, no premature withdrawal is allowed for a period of first 3 months from the date of deposit subject to regulatory conditions. In case of premature withdrawal, the following rates shall apply:

Premature Withdrawal <sup>1</sup>	Rate of interest payable		
After 3 months but before or up to 6 months	Maximum interest payable shall be the minimum savings bank interest rate offered by ICICI Bank (not exceeding 4% p.a.) for Individual depositors and "No Interest" in case of any other category of depositors		
After 6 months but before the date of maturity	The interest payable shall be 1% lower than the interest rate applicable to a public deposit for the period for which the deposit has run or if no rate has been specified for that period, then 2% lower than the minimum rate at which the public deposits are accepted by the Company		

1. From the date of deposit

In the event of death of the depositor, premature termination of fixed deposit would be allowed; such premature withdrawal would not attract any penal charge. For other deposits, premature withdrawal is permitted within 3 months to meet certain expenses of an emergent nature including critical illness subject to regulatory conditions (for more details on critical illness, visit www.icicihfc.com/fixed-deposit/ to refer Point no 12 of FAO's).

For premature withdrawals of deposits, the duly discharged FDR with revenue stamp of requisite value must be surrendered to the Company. Premature withdrawal of single/ jointly held fixed deposit shall be processed only after such request is signed by all depositors along with FDR duly discharged.

#### 6) TAX DEDUCTION AT SOURCE (TDS):

In accordance with and as per the provisions of section 194A of the Income Tax Act, 1961 (The Act), tax at source would be deducted if interest credited/paid or likely to be credited/paid to resident depositor(s) during the financial year exceeds ₹5,000/- on consolidated amount in case of multiple fixed deposit are placed by the customer. This exemption is not applicable for non-resident depositors where tax at source is deducted under section 195 of the Act. As per section 206AA of the Income Tax Act, 1961 w.e.f. April 1, 2010 applicable to all residents and non-residents FD depositor(s), a valid PAN (Permanent Account Number) is mandatory where tax is deductible at source. In case of individual depositors, PAN should be linked to Aadhaar as per requirement of section 139AA of the Income Tax Act, 1961. Form 15G/H and Form 60 should not be accepted in case where PAN and Aadhaar is not linked. In case of invalid or inoperative PAN (due to non-linking of PAN-Aadhaar) TDS at the higher rate of 20% shall be deductible and will not be reversed once deducted and paid to the Government.

In accordance with section 206AB of the Act effective July 1, 2021, if any depositor for which tax is deductible under section 194A of the Act has not filed its income tax return for the previous year preceding the current financial year in which tax is deductible, and aggregate tax deducted/collected in the depositor's case is ₹50,000/- or more in the said previous year, then tax shall be deductible at higher of the following rates:

- Twice the specified rate as per section 194A i.e. 20%; or
- Twice the rates in force; or

If the provision of section 206AA (Where assesse is not having PAN) of the Act is applicable to a specified person, in addition to the provision of this section, the tax shall be deducted at higher of the two rates

Further, details in this regard are provided in the application form.

#### Additional Terms & Conditions

#### 1) IOINT DEPOSITS:

Deposits can be made in joint names with a maximum of three persons. The names and address of all the depositors will be entered in the ledger and register of depositor(s). The interest on deposits in joint names will be paid to the first depositor for the purpose of deduction of tax at source and any discharge given by him/her will be binding on the joint depositor(s).

#### 2) DEPOSIT IN THE NAME OF A MINOR:

Deposits in the name of a minor will be accepted provided such minor is represented by his/her natural or legal guardian and the Application Form for the deposit is signed by the natural/legal naction on regar guardiant use the application Form for the deposit is signed by the natural/legal guardian, on behalf of the minor. All communication in relation to the deposit will be addressed to such natural/legal guardian.

The Applicant(s)/Depositor(s), whether individually or jointly, can make only one nomination for each deposit. Holder of Power of Attorney or a guardian applying on behalf of a minor cannot nominate. Applicant(s)/Depositor(s) are advised to provide the specimen signature of the nominee to expedite the transmission of the Deposit(s) to the nominee in the event of demise of the Applicant(s)/Depositor(s). Name of the nominee shall be given on the deposit receipt, unless mentioned otherwise

#### 4) LOAN AGAINST DEPOSITS

Loan against Deposit may be availed from the Company after 3 months from the date of deposit, which would be given solely at the discretion of the Company. The FD will be lien marked and loan may be given up to 75% of the deposit amount, subject to the other terms and conditions as may be specified by the Company from time to time. Interest on such loans will be 2% above the deposit rate. This facility is not available for deposits from minors and Non-Resident Indians (NRIs).

### 5) NON-RESIDENT INDIANS (NRIs):

Deposits from NRIs and Persons of Indian Origin resident outside India would be accepted in accordance with regulations governing the acceptance of deposits from NRIs. Deposits would be accepted for a maximum period of 3 years. Payment of interest as also the repayment of deposit shall be made only by credit to NRO (Non-Resident Ordinary) Account. Income tax at source will be deducted as applicable to non-residents.

#### 6) SUCCESSION:

Where a nomination has not been made or the nominee predeceases the applicant(s)/depositor(s), the provisions of this paragraph will apply. In the event of the demise of the sole/all holder(s) of the Fixed Deposit, the Company will recognize the executor or administrators of the deceased applicants/depositors, or holder of Succession Certificate or any other legal representative as the holder of the title to the Fixed Deposits. The Company shall not be bound to recognize such executor or administrator unless such executor or administrator obtains Probate or Letter of Administration or Succession Certificate or other legal representation, as the case may be, from an appropriate court in India. The Company at its absolute discretion, may in any case, dispense with the production of Probate or Letter of Administration or Succession Certificate or other legal representation.

#### 7) FIXED DEPOSIT RECEIPT (FDR):

a) The FDRs shall be sent to the first applicant/depositor given in the application form, in the form of soft copy via SMS link and a hard copy shall be subsequently forwarded to the address as mentioned in the application form, by registered post or courier or in any other manner that the Company may deem fit after realization of Cheque/DD/Credit of funds in Company's account.

b) Fixed Deposit Receipts are non-transferable & not negotiable. It cannot be assigned, transferred, pledged or given as security for any loan/ credit facility in favor of any party except ICICI Home Finance.

#### 8) WAIVER:

No failure or delay by the Company in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any other right, power or privilege. The rights and remedies of the Company as stated herein shall be cumulative and not exclusive of any rights or remedies provided by law.

### Terms & Conditions - ICICI Home Finance Fixed Deposit Scheme

#### 9) INDEMNITY

a) The Applicant hereby garees that the Applicant shall, at his/its own expense, indemnify, defend and hold harmless the Company from and against any and all liability any other loss that may occur, arising from or relating to the operation of fixed deposit or breach, nonperformance or inadequate performance by the Applicant of any of these terms or the acts, errors, representations, misrepresentations, misconduct or negligence of the Applicant in performance of its obligations.
b) Under no circumstances shall the Company be liable to the Applicant for any indirect,

incidental, consequential, special or exemplary damages in connection with the services.
c) The Applicant shall solely be responsible for ensuring full compliance with all the applicable laws

- and regulations in the relevant jurisdiction in connection with the fixed deposits with the Company and shall indemnify and keep indemnified ICICI Home Finance from all actions, proceedings, claims, losses, damages, costs and expenses (including legal costs on a solicitor and client basis) which may be brought against or suffered or incurred by ICICI Home Finance in connection with any failure to comply with any such applicable laws/regulations.
- d) The indemnities as aforesaid shall continue notwithstanding the termination of the fixed deposit.

#### 10) TAX BENEFITS:

There is no specific tax benefit available on this Fixed Deposit under the prevailing provisions of the Income Tax Act.1961.

#### 11) BROKERAGE:

Empaneled brokers are eligible for brokerage/commission on the amount of Fixed Deposits mobilized by them as prescribed for this scheme.

#### 12) LOSS, DESTRUCTION, ETC. OF DOCUMENT:

a) Fixed Deposit Receipts, interest and refund Cheques/DDs may be sent by registered post or courier or in any other manner that the Company may deem fit, at the address of the sole/first applicant/depositor given in the application form. The Company will not be responsible for any loss or delay in transit due to postal/courier services or any circumstances beyond its control. b) In the event of loss, destruction or mutilation of the fixed deposit receipt, interest or refund Cheque/DD, the Company may issue a duplicate fixed deposit receipt, interest or refund Cheque/DD,

subject to non-encashment of the original instrument, upon receipt from the depositor of an indemnity in the prescribed form to its satisfaction and after compliance with such other formalities/documents as may be required by the Company.

13) PARTICULARS TO BE SPECIFIED UNDER PARAGRAPH 35 OF THE NON-BANKING FINANCIAL COMPANY - HOUSING FINANCE COMPANY (RESERVE BANK) DIRECTIONS, 2021:

- a) In Case of any deficiency of the company is servicing its deposits, the depositors may approach NHB, National Consumers Disputes Redressal Forum, the State Level Consumers Disputes Redressal Forum or the District Level Consumers Dispute Redressal Forum for the District Level Consumers Dispute Redressal Forum for relief.
  b) In case of non-repayment of the deposit or part thereof in accordance with the terms and
- conditions of the deposit, the applicant/depositor may make an application to the authorized officer of the National Housing Bank.
- c) The financial position of the Company as disclosed and the representations made in the application form are true and correct. Further the Company and its Board of Directors are responsible for the correctness and veracity thereof.
- d) The Company is within the regulatory framework of the Reserve Bank of India. It must, however, be distinctly understood that Reserve Bank of India or National Housing Bank does not undertake any responsibility for the financial soundness of the Company or for the correctness of any of the statements or the representations made or opinions expressed by the Company, and for repayment of deposit/ discharge of liabilities by the Company.

- a) The Company reserves the right to reject any application for deposit or renewal of deposit without assigning any reason thereof
- b) Interest Rates are subject to change and the rate applicable will be the rate prevalent as on the
- c) The terms and conditions mentioned herein are to be read in conjunction with and in addition to
- c) The terms and conditions mentioned herein are to be read in conjunction with and in addition all other terms and conditions as specified in the relevant application form. d) The Company has the right to change, amend, add or delete any of the terms and conditions governing the fixed deposit and it shall give notice of the same to the applicant/depositor, in accordance with the applicable guidelines. Disputes, if any, arising in connection with the fixed deposit scheme, will be subject to the jurisdiction of Courts and Tribunals of Mumbai.

15) DARPAN Registration for Non-Profit Organization/ Public Charitable or Religious Trust/ Charitable or Religious Society/ Company registered under Section 8 of the Company's Act, 2013:

As per latest RBI Master Direction - Know Your Customer (KYC) Regulations, any entity falls under the above mentioned, then it is mandatory for all such entity/ies as mentioned above to provide their DARPAN Registration number of NITI Aayog. If entity/ies are not registered, they will have to ensure registration at https://ngodarpan.gov.in and then provide their DARPAN Registration number with the Company.

If an existing customer for FD fall under the above mentioned category, then they are required to comply with RBI Master Direction - Know Your Customer (KYC) Regulations. The Company will provide renewal intimation letters at least 15 days prior to maturity where-in for such customers DARPAN Registration number will be sought. If any customer fails to do so, their FD shall be treated as matured on maturity in case of auto-renewal cases and it will not be auto-renewed since this is a





ICICI Home Finance Company Limited

Regd. Office: ICICI Bank Towers,

Bandra-Kurla Complex, Mumbai - 400 051.

Corporate Office: ICICI HFC Tower, Andheri Kurla Road, JB Nagar, Andheri East, Mumbai – 400059

#### PARTICULARS AS REQUIRED UNDER NON-BANKING FINANCIAL COMPANIES AND MISCELLANEOUS NON-BANKING COMPANIES (ADVERTISEMENT) RULES, 1977

a) Name of the Company: ICICI Home Finance Company Limited.
b) Date of Incorporation: May 28, 1999

c) (i) Business carried on by the Company: The primary business of the company is to provide a range of home loans and home improvement loans, office premises loans, home equity loans, loan against property to customers and construction finance to developers. It also offers services related to these loans like home and commercial property search in select cities. The Company does not have a subsidiary company.

(ii) Branch: Refer page no. 14

For any details or queries, you can contact us at 18002674455 or Email us at customer.cgre@icicihfc.com

If you are not satisfied with the resolution, please write us at nodal.office@icicihfc.com\_or 022-66493844.

d) Brief particulars of the management of the Company:

The Board of Directors of the Company has the ultimate responsibility for the management of its business. Mr. Rakesh Jha is the Non-Executive Director Chairman of the Board. Ms. Vineeta Rajadhyaksha, Managing Director & CEO has the overall responsibility for the business of the Company.

e) Name, Address and Occupation of the Directors:

NAME OCCUPATION : RAKESH JHA

: SERVICE : : ICICI BANK TOWERS, BANDRA-KURLA COMPLEX, MUMBAI 400 051 **ADDRESS** 

NAME · ATUL ARORA

OCCUPATION ADDRESS

: SERVICE : ICICI BANK TOWERS, BANDRA-KURLA COMPLEX, MUMBAI 400 051

NAME OCCUPATION ADDRESS : SANDHYA GADKARI SHARMA

: B-206, ASHOK TOWER, DR. AMBEDKAR ROAD, PAREL, MUMBAI 400 012

NAME S SANTHANAKRISHNAN

OCCUPATION ADDRESS

: SERVICE : NEW NO. 24, UNNAMALAI AMMAL STREET, T NAGAR, CHENNAI 600 017

NAME OCCUPATION : G GOPALAKRISHNA : RETIRED EXECUTIVE

:B 301 – 302, LADY RATAN TOWER, DANIK SHIVNER MARG, GANDHINAGAR, WORLI MUMBAI – 400018 **ADDRESS** 

: VINEETA RAJADHYAKSHA

NAME OCCUPATION ADDRESS : SERVICE : ICICI HFC TOWERS, ANDHERI-KURLA ROAD, MUMBAI 400 059

#### f) Profits & Dividends

Years ending	Profit before tax (₹ in million)	Profit after tax (₹ in million)	Equity Dividend Declared (%)1
March 2024	7,384.5	5,723.2	5.0%
March 2023	7,384.5	3,018.2	2.5%
March 2022	2,122.3	1,641.7	1.5%

<sup>1.</sup> Including final dividend, proposed as at the end of the respective financial year.

#### g) SUMMARIZED FINANCIAL POSITION OF THE COMPANY AS APPEARING IN THE LATEST ALIDITED RAI ANCE SHEETS.

AT MARCH 31, 2024	AT MARCH 31, 2023
12,035.3	12,035.3
21,847.1	16,034.3
136,090.5	109,626.3
102,449.8	81,640.8
33,163.4	27,823.7
477.3	161.8
67,749.5	51,122.5
37,052.8	19,273.5
15,585.3	19,880.2
15,111.4	11,968.8
912.0	565.3
252.5	65.0
174.3	41.9
78.2	23.1
238,886.9	189,448.7
	21,847.1 136,090.5 102,449.8 33,163.4 477.3 67,749.5 37,052.8 15,585.3 15,111.4 912.0 252.5 174.3 78.2

		(< in million)
ASSETS #	AT MARCH 31, 2024	AT MARCH 31, 2023
FIXED ASSETS <sup>1</sup>	1,729.7	1,387.2
INVESTMENTS	3,298.4	4,991.6
DEFERRED TAX ASSETS	-	-
LOANS	225,217.9	175,436.2
CURRENT ASSETS & OTHER LOANS & ADVANCES	8,640.9	7,633.7
MISC. EXPENSES (TO THE EXTENT NOT WRITTEN OFF)	-	-
TOTAL	238.886.9	189.448.7

<sup>1</sup> Fixed assets include intangible assets

#Previous year figures have been regrouped/reclassified, wherever necessary, to correspond with current year classifications/disclosures.

( ₹in million)

Contingent Liabilities	AT MARCH 31, 2024	AT MARCH 31, 2023
Income Tax matters in appeals	357.5	417.4
Service Tax matters	_	-
Claims filed against Company but not acknowledged as debt.	36.0	34.0

h) Information relating to aggregate dues (including the non-fund base facilities provided to) from companies in the same group or other entities or business ventures in which, the directors and/or the HFC are holding substantial interest and the total amount of exposure to such entities:

Facility	Fund based at March 31, 2024	Non-fund based March 31, 2024
Total exposure to group companies in which directors and/or the Company has substantial interest	-	-
Total exposure from group companies in which directors and/or the Company has substantial interest	3,076.4	-

i) In terms of RBI Directions, 2021, the Company can borrow up to twelve times of the net owned funds, on or after March 31, 2024, i.e. ₹ 307,050.0 million (NOF at March 31, 2024 stands with the company was ₹23,025.0 million. There are no overdue deposits other than unclaimed deposits.

j) The Company has not made any default in repayment of deposit including interest to any depositor including small depositor during FY2024

k) We declare that: (1) the Company has complied with the provisions of the Directions applicable to it, (2) the compliance with the Directions does not imply that repayment of deposits is guaranteed by the Reserve Bank of India and the National Housing Bank; and (3) the deposits accepted by the Company are unsecured and rank pari passu with other unsecured liabilities of the Company.

The Company is having a valid Certificate of Registration dated 31-07-2001 issued under Section 29A of the National Housing Bank Act, 1987. However, the Reserve Bank of India or the National Housing Bank does not accept any responsibility or guarantee about the present position as to the financial soundness of the Company or for the correctness of any of the statements or representations made or opinion expressed by the Company and for repayment of deposits/discharge of liabilities by the Company.

The above text has been approved by the Board of Directors at its meeting held on April 20, 2024 and is being issued on authority and in the name of the Board of Directors of the Company. A copy of the text of advertisement signed by majority of Directors of the Company has been filed with the National Housing Bank.

Place: Mumbai

By order of the Board of Directors

Priyanka Shetty Company Secretary

Know Your Customer (KYC) application form I Legal Entity other than Individual
A) Fields marked with "*" are mandatory fields.  B) Tick "a " wherever applicable. C) Please fill the date in DD-MM-YYYY format. D) Please fill the form in English and in BLOCK letters. E) KYC number of applicant is mandatory for update application  (Mandatory for KYC update request)  (Mandatory for KYC update request)  (Mandatory for KYC update request)  (F) List of State/ UT as per Indian Motor Vehicles Act 1988 is available at end the end savailable at the end the please read section wise detailed guidelines/instructions at the end. (To be filled by ICICI Home Finance Co. Ltd.)  (To be filled by ICICI Home Finance Co. Ltd.)
1. ENTITY DETAILS* (Please refer instruction A at the end)
Entity Constitution Type*  Others (specify)  Date of Incorporation/ Formation*  PAN*  Form 60 Furnished  TIN or equivalent issuing Country  TIN/ GST Registration Number
2. PROOF OF IDENTITY (POI)* (Please refer instruction B at the end)
Officially valid document(S) in respect of person authorised to transact  Certifiate of Incorporation/ Formation*  Memorandum and Articles of Association  Partnership Deed  Trust Deed  Registration Certificate  Registration Certificate No.  Partnership Deed  Trust Deed  Registration Certificate No.  Activity Proof - 1 (for Sole Proprietorship only)  Activity Proof - 2 (for Sole Proprietorship only)  3. ADDRESS (Please refer instruction C at the end)
3.1 Registered Office Address/ Place of Business*
Proof of Address*
3.2 Local Address in India (if different from above)*  Line 1* Line 2 Line 3 District *  PIN/ Post Code*  State/ UT Code*  ISO 3166 Country Code*
4. CONTACT DETAILS (All communications will be sent to Mobile No./ email Id provided may be used) (Please refer instruction D at the end)
Tel. (Off)  Mobile  Mobile  Mobile  Mobile  Mobile
5. NUMBER OF RELATED PERSONS (Please refer instruction E at the end)

6. REMARKS (if any)				
7. APPLICANT DECLARATION (Please refer instruction G at the end)				
<ul> <li>I hereby declare that the details furnished above are true and correct to the best of my k inform you of any changes therein, immediately. In case any of the above information is for misrepresenting, I am aware that I may be held liable for it.</li> </ul>				
<ul> <li>I/we hereby consent to receiving information from Central KYC Registry through SMS/ email address.</li> </ul>	email on the above re	egistered number/		
Date: D D - M M - Y Y Y Y Place:			Signature/ Thumb impression of Autho	rised Person(s)
8. ATTESTATION/ FOR OFFICE USE ONLY				
Documents Received Certified Copies Equivalent e-document				
		INST	TITUTION DETAILS	
Documents Received Certified Copies Equivalent e-document	Name	INST	TITUTION DETAILS	
Documents Received Certified Copies Equivalent e-document  KYC VERIFICATION CARRIED OUT BY	Name Code	INST	TITUTION DETAILS	
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Documents Received Certified Copies Equivalent e-document  KYC VERIFICATION CARRIED OUT BY  Identity Verification Done Date Date MM Y Y Y Y Y  Emp. Name Emp. Code Emp. designation Emp. Branch				

KYC Legal Entity Page 2 of 2

## Annexure A2 Legal Entity / Other than Individuals

# Know Your Customer (KYC) application form I Related Person

Important Instructions:			
A) Fields marked with "*" are B) Tick "a" wherever applical C) Please fill the date in DD-N D) Please fill the form in Engli E) KYC number of applicant is	ble. MM-YYYY format. ish and in BLOCK letters	s. I) For particular section update, please (a) in the box available before the	Update
1. DETAILS OF RELATED I	PERSON* (Please refer	instruction E at the end)	
☐ Addition of Related Persor	า	Deletion of Related Person Update Related Person De	ails
KYC Number of Related Person	ı (If Available)	If KYC Number is available, Only Related Person Type & Name is n	nandatory
Related Person Type*		Promotor Karta Trustee Partner Court Appointment Official Proprietor	
	Beneficiary	Beneficial Owner % holding Others (Please Specify)	
	Authorised Signa	tory Power of Attorney Holder	
DIN (Director Identification Nur	mber)	(Mandatory if Related Person Type is Director)	
1. 1 PERSONAL DETAILS (Plea	ase refer instruction E at the	e end)	
Name (Same as ID proof) Maiden Name Father/ Spouse Name Mother Name Date of Birth* Gender* Nationality* PAN*	M - Male	- V V V V T T- Transgender Others (ISO 3166 Country Code ) Form 60 furnished	
1. 2 PROOF OF IDENTITY AND	D ADDRESS (Please refer in:	struction E at the end)	
I Certified copy of OVD or equ	iivalent e-document of C	OVD obtained through digital KYC process needs to be submitted (any one of the following OVDs)	
☐ A- Passport Numbe	r		
B- Voter ID Card	r	□ PHC	DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card		PHC	DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati	ion Register Letter	PHC	DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card	ion Register Letter on of Aadhar		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi	ion Register Letter ion of Aadhar on	PHC	DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authentication	ion Register Letter ion of Aadhar on		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio	ion Register Letter ion of Aadhar on		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of	ion Register Letter ion of Aadhar on		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of	ion Register Letter ion of Aadhar on		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of II Address Line 1* Line 2	ion Register Letter ion of Aadhar on		DTO*
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticati Offline verification of	ion Register Letter ion of Aadhar on		
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of II Address Line 1* Line 2 Line 3 District*	ion Register Letter ion of Aadhar on of Aadhar	X X X X X X X X X X X X X X X X X X X	
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B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of  II  Address Line 1* Line 2 Line 3 District*  1.3 CURRENT ADDRESS DET Same as above mentione I Certified copy of OVD or equi A- Passport Numbe B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authentication	ion Register Letter ion of Aadhar on of Aadhar  AlLS (Please refer instruction ed address (in such case ivalent e-document of Over r  ion Register Letter ion of Aadhar on	Es address details as below need not be provided.  VD obtained through digital KYC process needs to be submitted (any one of the following OVDs)	
B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of  II  Address Line 1* Line 2 Line 3 District*  1.3 CURRENT ADDRESS DET Same as above mentione I Certified copy of OVD or equi A- Passport Numbe B- Voter ID Card C- Driving Licence D- NREGA Job Card E- National Populati E- Proof of Possessi F- KYC Authenticatio Offline verification of Deemed POA- docu	ion Register Letter on of Aadhar on of Aadhar  AILS (Please refer instruction ed address (in such case ivalent e-document of Over r  ion Register Letter ion of Aadhar on of Aadhar	X X X X X X X X X X X X X X X X X X X	
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v 🗆

Address									
Line 1*									
Line 2									
Line 3			City/Town/ Vil	lage*					
District*	PIN/ Post Code*	State/	UT Code*		ISO 31	166Cour	itry cod	de*	
4. CONTACT DETAIL (	All communications will be sent to Mobile no./ email-ID provided may be us	ed) (Please refer instru	uction D at the end)						
Tel. (Off)	FAX								
Mobile	Email ID								
Mobile	Email ID								
7. APPLICANT DECLA	RATION (Please refer instruction G at the end)								
inform you of any chang	e details furnished above are true and correct to the best of my kl es therein, immediately. In case any of the above information is fol ware that I may be held liable for it.								
	receiving information from Central KYC Registry through SMS/	email on the above	e registered number	/					
email address.	receiving information from central RTC Registry through Swis,								
				Signatur	e/ Thumb i	mpressio	n of Aut	thorised	Person(s)
email address.  Date: DD - MM	Place:			Signatur	e/ Thumb i	mpressio	n of Aut	thorised	Person(s)
	Place:			Signatur	e/ Thumb i	mpressio	n of Aut	thorisec	Person(s)
Date:	Place:	a received from UIDA	AI		e/ Thumb i				Person(s)
Date: 8. ATTESTATION/ FOR	R OFFICE USE ONLY  Certified Copies  E-KYC date	a received from UIDA e-document	Al						Person(s)
Date: 8. ATTESTATION/ FOF Documents Received	R OFFICE USE ONLY  Certified Copies  E-KYC data				ı received <sup>.</sup>				Person(s)
Date: 8. ATTESTATION/ FOF Documents Received	Place:  R OFFICE USE ONLY  Certified Copies  Digital KYC process  Equivalent  CYC VERIFICATION CARRIED OUT BY	e-document		Date	ı received <sup>.</sup>				Person(s)
Date: 8. ATTESTATION/ FOF Documents Received	Place:  Coffice USE ONLY  Certified Copies  Digital KYC process  Equivalent	e-document Name		Date	ı received <sup>.</sup>				Person(s)
8. ATTESTATION/ FOF Documents Received  k Identity Verification Emp. Name	Place:  R OFFICE USE ONLY  Certified Copies  Digital KYC process  Equivalent  CYC VERIFICATION CARRIED OUT BY	e-document		Date	ı received <sup>.</sup>				Person(s)
8. ATTESTATION/ FOR Documents Received  Identity Verification Emp. Name Emp. Code	Place:  R OFFICE USE ONLY  Certified Copies  Digital KYC process  Equivalent  CYC VERIFICATION CARRIED OUT BY	e-document Name		Date	ı received <sup>.</sup>				Person(s)
8. ATTESTATION/ FOF Documents Received  k Identity Verification Emp. Name Emp. Code Emp. designation	Place:  R OFFICE USE ONLY  Certified Copies  Digital KYC process  Equivalent  CYC VERIFICATION CARRIED OUT BY	e-document Name		Date	ı received <sup>.</sup>				Person(s)
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8. ATTESTATION/ FOF Documents Received  k Identity Verification Emp. Name Emp. Code Emp. designation	Place:  COFFICE USE ONLY  Certified Copies Digital KYC process Equivalent  CYC VERIFICATION CARRIED OUT BY  Done Date Date Date Date Date Date Date Dat	e-document Name		Date TITUTION [	DETAILS				Person(s)
8. ATTESTATION/ FOF Documents Received  k Identity Verification Emp. Name Emp. Code Emp. designation	Place:  COFFICE USE ONLY  Certified Copies Digital KYC process Equivalent  CYC VERIFICATION CARRIED OUT BY  Done Date Date Date Date Date Date Date Dat	e-document Name		Date TITUTION [	DETAILS				Person(s)

KYC- Related Person Pg. 2 of 2

#### Instructions / check list / guidelines for filing Legal Entity / Other than Individuals KYC Application Form

#### A Clarification/ Guidelines for filing Entity Details section

- 1. Entity Constitution Type
- A Sole Proprietorship
- B Partnership Firm
- C- HUF
- D Private Limited Company
- E Public Limited Company
- F Society
- G Association of Persons (AOP)/Body of Individuals (BOI)
- H Trust
- I Liquidator
- J Limited Liability Partnership
- K Artificial Liability Partnership
- L Public Sector Banks
- M Central/State Govt. Dept. or Agency
- N Section 8 Companies (Companies Act, 2013)
- O Artificial Iurisdical Person
- P International Organisation or Agency/ Embassy or Consular office etc.
- Q Not Categorized
- R Others
- S Foreign Portfolio Investors

2 In case of companies and partnerships, PAN of the entity is Mandatory. In case of other entities, FORM 60 may be obtained if PAN is not available.

#### B Clarification / Guidelines for filling 'Proof of Identity [POI]' section

- 1 Activity Proof 1 and Activity Proof 2 are applicable for accounts in case of proprietorship firms. Please refer to relevant instructions issued by the Reserve Bank of India
- 2 Please refer to the relevant instructions issued by the regulator regarding applicable documents for the legal entity.
- 3 Certified copy of document or equivalent e-document or OVD obtained through Digital KYC process to be submitted.
- 4 'Equivalent e-document' means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016.
- 5 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005.
- 6 KYC requirements for Foreign Portfolio Investors (FPIIs) will be as specified by the concerned regulator from time to time.

#### C Clarification / Guidelines for filling 'Proof of Address [POA]' section

- 1 State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 2 Certified copy of document or equivalent e-document to be submitted.

#### D Clarification / Guidelines for filling 'Contact Details' section

- 1 Please mention two-digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
- 2 Do not add '0' in the beginning of Mobile number.

#### E Clarification / Guidelines for filling 'Related Person Details' section

- 1 Personal Details
  - The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2 Proof of Address [PoA]
  - PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
  - State/U.T Code and Pin/Post Code will not be mandatory for Overseas addresses.
  - In case of deemed PoA such as utility bill, the document need not be uploaded on CKYCR
  - REs may use the Self Declaration check box where Aadhaar authentication has been carried out successfully for a client and client wants to provide a current address, different from the address as per the identity information available in the Central Identities Data Repository.
- 3 If KYC number of Related Person is available, no other details except 'Person Type' and 'Name of the Related Person' are required.
- 4 Regulated Entity (RE) shall redact (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- F Provision for capturing signature of multiple authorised persons is to be made by the RE.

# List of two-digit state/ U.T codes as per Indian Motor Vehicle Act, 1988

State/ U.T	Code
Andaman & Nicobar	AN
Andhra Pradesh	AP
Arunachal Pradesh	AR
Assam	AS
Bihar	BR
Chandigarh	CH
Chattisgarh	CG
Dadra & Nagar Haveli	DN
Daman & Diu	DD
Delhi	DL
Goa	GA
Gujarat	GJ
Haryana	HR

State/ U.T	Code
Himachal Pradesh	HP
Jammu & Kashmir	JK
Jharkhand	JH
Karnataka	KA
Kerala	KL
Lakshadweep	LD
Madhya Pradesh	MP
Maharashtra	MH
Manipur	MN
Meghalaya	ML
Mizoram	MZ
Nagaland	NL
Orissa	OR

State/ U.T	Code
Pondicherry	PY
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Uttarakhand	UA
West Bengal	WB
Others	XX

Country	Country Code	Country	Country Code	Country	Country Code		Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre & Miguelon	PM
Aland Island	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent & the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa Samoa	WS
Albania Algeria	DZ	El Salvador	SV	Luxembourg	LU		SM
						San Marino	
American Samoa	AS	Equatorial Guinea	GQ	Macao	МО	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of Macedonia	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MO	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Azerbaijan Bahamas	BS	Gabon Gabon	GA				
				Mayotte	YT	South Africa South Georgia and the South	ZA GS
Bahrain	BH	Gambia	GM	Mexico	MX	Sandwich Islands	
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of Mic		South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of Moldova	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
3ermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Shutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	ВО	Gaum	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru			TW
					NR	Taiwan, Province of China	
Bostwana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of Tanzani	
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	НМ	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	ТО
Burundi	BI	Hong Kong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
	CM		IN	Norway			TM
Cameroon		India			NO	Turkmenistan	
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of Iran	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	ΑE
China	CN	Isreal	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	
Colombia	co	Japan	IP	Philippines	PH	Uruguay Uruguay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of t		Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic	VE
See I Island	CIV	W	I/F	D t. Di	20	of Venezuela	
Cook Island	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	QA	Virgin Islands, Brisitsh	VG
Cote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic of Korea		Reunion !Réunion	RE	Virgin Islands, US	VI
Croatia	HR	Korea, Republic of Korea	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curacao ! Curacao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	RI	Zambia	ZM
	CZ	Latvia	LV	Saint Barthelemy Saint Barthelemy			ZW
Czech Republic				Cunha		Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kitts and Nevis	KN		
Diibouti	DJ	Lesotho	LS	Saint Lucia	LC		
		Liberia	LR	Saint Martin (French part)	MF		

#### BRANCH LIST

Gunturt Andhra F Kumool Andhra F Nellore Andhra R Rajahmundry Andhra F Tirupoti Andhra F Visakhapatnam Andhra F	attisgarh Raipur i East Delhi – La: i West Delhi – Jo Delhi New Delhi- Dw	Andhra Prodesh Bihar Haryana Chhattisgarh Chhattisgarh Chhattisgarh Delhi	Kollam Kozhikode (Colicut) Thiruvananthapuram Ashta Dewas Guna Indore - Navlakha Indore Vijoynagar Mandsaur	Kerala Kerala Kerala Kerala Madhya Pradesh Madhya Pradesh Madhya Pradesh Madhya Pradesh Madhya Pradesh Madhya Pradesh	Kottayam Palakkad Thrissur Bhopal Dhar Gwalior Indore Main - MG road	Kerala Kerala Kerala Madhya Pradesh Madhya Pradesh Madhya Pradesh	Ajmer Bhilwara Chittorgarh Dausa Japiur Jodhpur	Rajasthan Rajasthan Rajasthan Rajasthan Rajasthan Rajasthan	Alwar Bikaner Chomu Jagatpura Jaipur – Main	Rajasthan Rajasthan Rajasthan Rajasthan Rajasthan
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Ahmedabad – Nikol Gujarat Anand Gujarat Bhavnagar Gujarat Chandkheda Gujarat Himmatnagar Gujarat Mehsana Gujarat		nakpuri Delhi	Vidisha	Madhya Pradesh	Ahmednagar	Maharashtra	Chennai - Tambaram	Tamil Nadu	Coimbatore	Tamil Nadu
Anand Gujarat Bhavnagar Gujarat Chandkheda Gujarat Himmatnagar Gujarat Mehsana Gujarat	rat Ahmedahad - 1	arka New Delhi	Akola	Maharashtra	Amravati	Maharashtra	Hosur	Tamil Nadut	Madurai	Tamil Nadu
Bhavnagar Gujarat Chandkheda Gujarat Himmatnagar Gujarat Mehsana Gujarat	Allilleuubuu -	West Karnataka	Andheri HFC Tower	Maharashtra	Aurangabad	Maharashtra	Nagercoil	Tamil Naduh	Salem	Tamil Nadu
Chandkheda Gujarat Himmatnagar Gujarat Mehsana Gujarat	rat Bharuch	Karnataka	Badlapur	Maharashtra	Baramati	Maharashtra	Tenkasi	Tamil Nadu	Tirunelveli	Tamil Nadu
Himmatnagar Gujarat Mehsana Gujarat	rat Bopal	Karnataka	Boisar	Maharashtra	Buldhana	Maharashtra	Tiruppur	Tamil Nadu	Trichy	Tamil Nadu
Mehsana Gujarat	rat Gandhidham	Gujarat	Chandrapur	Maharashtra	Dhule	Maharashtra	Tuticorin	Tamil Nadu	Vellore	Tamil Nadu
	rat Junagadh	Gujarat	Dombivali	Maharashtra	Jalgaon	Maharashtra	Ameerpet	Telangana	Ameerpet NDMA	Telangana
Morhi Guigrat	rat Modasa	Gujarat	Kharadi	Maharashtra	Kolhapur	Maharashtra	ECIL Hyderabad	Telangana	Hyderabad - Dilsukhnagar	Telangana
	rat Narol	Gujarat	Latur	Maharashtra	Mira Road	Maharashtra	Hyderabad - Kukatpally	Telangana	Hyderabad – Punjagutta	Telangana
Palanpur Gujarat	rat Patan	Gujarat	Borivali	Maharashtra	Nagpur	Maharashtra	Hyderabad - Secunderabad	Telangana	Khammam	Telangana
Rajkot Gujarat	rat Surat	Gujarat	Nagpur Wardha Road	Maharashtra	Nanded	Maharashtra	RC Puram	Telangana	Secunderabad OPS	Telangana
Surendranagar Gujarat	rat Vadodara	Gujarat	Nashik	Maharashtra	Nashik Road	Maharashtra	Warangal	Telangana	Agra	Uttar Pradesh
Vapi Gujarat	rat Ambala	Haryana	Panvel	Maharashtra	Pune Wakad	Maharashtra	Prayagraj	Uttar Pradesh	Barabanki	Uttar Pradesh
Faridabad Haryana	vana Gurgaon – Soh	na Road Haryana	Pune Main	Maharashtra	Ratnagiri	Maharashtra	Bareilly	Uttar Pradesh	Bijnor	Uttar Pradesh
Gurgaon 1 - Sec 29 Haryana	rana HISSAR	Haryana	Sangli	Maharashtra	Satara	Maharashtra	Ghaziabad (Kaushambi)	Uttar Pradesh	Gorakhpur	Uttar Pradesh
Karnal Haryana	vana Panchkula	Haryana	Solapur	Maharashtra	Thane	Maharashtra	Jankipuram	Uttar Pradesh	Jhansi	Uttar Pradesh
Panipat Haryana	vana Rohtak	Haryana	Vasai	Maharashtra	Vashi	Maharashtra	Kanpur	Uttar Pradesh	Lucknow	Uttar Pradesh
Sonepat Haryana	vana Yamunanagar	Haryana	Bhubaneswar	Orissa	Puducherry	Puducherry	Lucknow-South	Uttar Pradesh	Mathura	Uttar Pradesh
Jamshedpur Jharkhan	khand Ranchi	Jharkhand	Amritsar	Punjab	Bhatinda	Punjab	Meerut	Uttar Pradesh	Moradabad	Uttar Pradesh
Kengeri Karnatak	ataka Marathahalli	Karnataka	Ferozpur	Punjab	Jalandhar	Punjab	Noida	Uttar Pradesh	Pilibhit	Uttar Pradesh
Bangalore - JP Nagar (REL) Karnatak	ataka Bangalore - Sa	hakar Na-gar Karnataka	Kharar	Punjab	Ludhiana	Punjab	Raebareli	Uttar Pradesh	Saharanpur	Uttar Pradesh
Bangalore Yeshwantpur – NDMA Karnatak	ataka Bangalore-JPN	agar Karnataka	Pathankot	Punjab	Patiala	Punjab	Varanasi	Uttar Pradesh	Central Dehradun	Uttarakhand
Bangalore-Koramangala Karnatak	ataka Bangalore-Yes	nwantpur Karnataka					Dehradun	Uttarakhand	Haldwani	Uttarakhand
							Haridwar	Uttarakhand	Kashipur	Uttarakhand
							Roorkee	Uttarakhand	Rudrapur	Uttarakhand
							Vikasnagar	Uttarakhand	Kolkata-AICBoseRoad	West Bengal
									ata rijoboscrioad	**CSC DCIIgui